



Outbound Interview Guide and Student Evaluation Form

Developed by District 6270
Adapted by District 5010

Student Name _____

Parent/Guardian Name(s) _____

Interviewer Name _____

Rotarian / Rebound from which club: _____

Interview Date _____

This interview guide and student evaluation is designed to provide guidance centered on key competencies that are required by a prospective outbound student. Each competency is supported by a series of questions that will assist in identifying the student's capability regarding that competency. You do not need to use every question in each section. After interviewing the student in each competency area rate how well they exhibited that competency on the following scale of 1 to 7:

1	2	3	4	5	6	7
Very Poor	Poor	Borderline	Fair	Good	Very Good	Exceptional

The panel should interview the student first. After the first 5 questions, bring the parents into the room. Continue with the student interview. Finally, excuse the student for the parent questions. After each interview ask the student and the parents if they have any questions. Observe the student/parent interactions.

Based on the results of the interview and ratings provide your overall score, acceptability and impression of the prospective outbound student.

Total score (add all sections, Max = 84 points) _____

Recommendation (circle one) **Acceptable** **Unacceptable**

Other significant impressions, observations or comments:

1	2	3	4	5	6	7
Very Poor	Poor	Borderline	Fair	Good	Very Good	Exceptional

Initial Visual Impression

Score (1-7) _____

Does the student visually present him or herself in a positive manner? Has he or she greeted the interviewers in a confident manner? Is his or her appearance and dress appropriate for an interview of this importance?

1. Commitment & Dedication

Score (1-7) _____

1. Why do you want to be a Rotary Exchange student?
2. How do your parents feel about you becoming an exchange student?
3. Do you understand the Rotary program rules (4-D's)?
4. Can you easily live by these rules?
5. What countries are you interested in being assigned to and why?
6. What countries would you not want to be assigned to and why?
7. What would you do if you were assigned to one of the countries that you did not want to be assigned to?

2. Attitude & Personality

Score (1-7) _____

1. Describe your personality in 3 words?
2. What motivates you and why?
3. What is your biggest accomplishment in life?
4. What is your biggest disappointment?
5. How would you like to be remembered by the people that meet you in your new country?
6. How do you handle criticism?

3. Flexibility and Adaptability

Score (1-7) _____

1. What makes you lose your temper?
2. How would you handle being in a host family that wanted you to attend their church or temple that was different from your religious belief?
3. What would you do if offered food that was very different than anything you have ever tried before?
4. What do you believe is the easiest way for you to get people to befriend you in your new country?
5. Tell us about a situation that you experienced that forced you make a significant change in what you were doing. Why did you have to change?
6. What is the most stressful situation you have experienced and how did you handle it?

4. Perseverance and Goal Oriented

Score (1-7) _____

1. How would you handle homesickness?
2. How would you totally emersed yourself in the culture of your new country?
3. Tell us about a tough goal that you set for yourself?
4. What steps did you take to succeed at that goal?
5. What do you think you need to do to improve yourself?
6. What is the one major thing that you want to accomplish during your year abroad?

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5. Maturity and Self-Reliance

Score (1-7) _____

1. Tell us about a time that you spent more than 2 days away from home without your parents and siblings.
2. Tell us about something that you did on your own that you consider being very mature.
3. How would you react if during your trip overseas you were delayed overnight in a foreign city other than the city you have been assigned?
4. If you have a boyfriend or girlfriend how will you handle being away from them for a year?
5. Have you held a job? Describe how you managed your paycheck.

AT THIS POINT, INVITE THE PARENTS TO JOIN THE INTERVIEW. CONTINUE INTERVIEWING THE STUDENT. OBSERVE PARENT/STUDENT INTERACTIONS.

6. Compatibility and Consideration for Others

Score (1-7) _____

1. How do you get along with your siblings?
2. Would you consider yourself easy to meet and befriend? Why?
3. Do you have exchange students in your school right now? Have you gone out of your way to meet them?
4. What does your room look like right now?
5. How would you handle a conflict with your host brother or sister?
6. What if that did not work?
7. Give us an example of what being compatible means to you.

7. Leadership & Decision Making

Score (1-7) _____

1. Define leadership?
2. What three things make a good leader?
3. How do you fit your definition of leadership?
4. Tell us about a time when you had to make a difficult decision that was unpopular with others?
5. Give us an example of a good decision that you made in the past 6 months?
6. What made it a good decision?
7. When did you make the decision to be an exchange student?

8. Knowledge of Current USA

Score (1-7) _____

And International Affairs

1. How do you think that the USA is viewed in other countries?
2. How do you feel about that?
3. Tell us about a recent major event in the USA?
4. Tell us about a recent major event in outside of the USA?
5. Describe the American form of government?
6. What is an ambassador?
7. As an exchange student how will you be a good ambassador for the teenagers of the USA?

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9. Oral Presentation Skills

Score (1-7) _____

1. Tell us about a time that you did a presentation or speech in public.
2. How did you feel about giving the speech?
3. What did you do to prepare for the speech?
4. Do you feel it was successful and if so why?

Interaction with Parent(s)/Guardian

Score (1-7) _____

Does the student have a positive relationship and interaction with his or her parent(s) or guardian(s)? Does he or she show the proper respect for them during the interview?

AFTER ANSWERING ANY STUDENT OR PARENT QUESTIONS, EXCUSE THE STUDENT AND CONTINUE THE INTERVIEW WITH THE PARENTS ALONE.

Parent/Guardian Interview

Score (1-7) _____

1. Why does your son or daughter want to be an exchange student?
2. Why do you want them to be one?
3. Describe your son or daughter in three words?
4. Share with us an example of their leadership capabilities?
5. Why do you feel that he or she would be a good ambassador for your city, state and country and a good representative for their Rotary Club?
6. How do you think that he or she will be remembered after they leave their new country?
7. How would you expect your son or daughter to change during their year abroad?
8. How will his or her siblings handle your son or daughter being gone?
9. How will your daughter or son handle being away from their boyfriend or girlfriend?
10. What will you do when he or she calls or writes that they are homesick and lonely?
11. How would you minimize his or her homesickness?
12. What would you do if your son or daughter asked to come home before their exchange is completed?
13. Are there any allergies, sicknesses or eating habits that could be a problem during their stay in a foreign country?
14. How do you think he or she will handle a tense situation in their host family house?
 - If they were not involved
 - If they were involved
15. How would he or she handle being stranded overnight in a foreign country on their way to their destination?
16. Do you have any questions about the exchange experience or the Rotary Youth Exchange program?