



Rotary Youth Exchange

Alaska-Yukon 5010



Certification of Club Compliance Exchange Year

The Rotary Club of _____(Club), in District 5010 is committed to creating and maintaining the safest possible environment for all participants in Rotary activities. It is the duty of all Rotarians, Rotarians' spouses, partners, and any other volunteers to safeguard to the best of their ability the welfare of and to prevent the physical, sexual, or emotional abuse of children and young people with whom they come into contact.

The Club certifies that it will adhere to the following and will comply with Rotary International guidelines and U.S. Department of State regulations.

Inbound

Pre-Arrival:

- Appoint a club youth exchange officer and counselor (of opposite gender) to work with the student. Both will meet volunteer training and standards established by RI and US DOS.
- Complete and timely return the student's host guarantee form to the Alaska-Yukon office (necessary overseas for the inbound student's visa). The first host family must be completely vetted and oriented at this time.
- Ensure that contacts are made with the inbound student and his/her family prior to arrival.
- Provide to the student and his/her family the name and contact information of the first host family and one Rotarian YEO or Counselor who may not simultaneously be a host parent.

First Week:

- Ensure the student is welcomed upon arrival.
- Ensure that student's visa and documents (e.g., DS-2019) and return airplane ticket are correct.
- Open bank accounts (personal and emergency) and deposit the student's \$500 emergency funds.
- Register the student at the local high school with club YEO identified as the guardian for school contact.
- Provide the student with contact information for the club President, 2 non-Rotarian resource persons (one male, one female – school personnel are typical candidates), local medical, dental & mental health professionals, and a list of local services (rape and suicide crisis hotlines, alcohol & drug awareness programs, other relevant community services).

Ongoing:

- Provide three host families for each exchange student; appropriately select, screen & prepare those host families, and ensure that the families provide an appropriate and welcoming environment for the student.
- Engage the student in Rotary through regular attendance at Club meetings and activities.
- Encourage Club members to invite the student to additional activities.



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- Ensure that the student and YEO or Counselor attend Fall and Winter Orientation.
- Support the student and maintain at least monthly contact. Help them adapt to our culture and language.
- Stay in touch with host families; identify and respond to issues and problems as rapidly as possible.
- Provide monthly stipend (\$100) and cell phone service to the student.
- Maintain contact with the Inbound Coordinator.

Outbound

- Engage the club sponsored Rebound student, who recently returned from exchange. Invite them to club meetings & activities; involve them in recruiting & selecting an outbound for the coming year.
- Support the club sponsored Outbound student who is on exchange; maintain at least monthly contact.
- Recruit, screen, select and prepare an Outbound Student for the coming year. This includes personal interviews of applicants and their parents, and orientation programs that include but are not limited to discussion of program rules, expectations of students, support systems, intercultural adaptation, and sexual abuse and harassment.
- Ensure the student and YEO or Counselor attend Winter Orientation.
- Maintain contact with the Outbound Coordinator.

Signatures:

We, the President Elect and Youth Exchange Officer for the Rotary Club of _____, being the persons responsible for youth exchange activities in our club, will comply with the above listed requirements in hosting one or more exchange students.

President Elect's Name

Signature

Date

Youth Exchange Officer's Name

Signature

Date

Please return by October 15th, via email to admin@rye5010.org or
by mail to Rotary Youth Exchange D5010, 200 W. 34th Avenue, Box 393, Anchorage, AK 99503